**Little Hoole Parish Council**

*Members of the Council are summoned to the Parish Council Meeting to be held on   
Mon 10th July 2023 at 7pm,****The Lounge, Walmer Bridge Village Hall, Gill Lane, Walmer Bridge***   
Paul Cafferkey, Clerk & Responsible Financial Officer

1. Apologies for absence
2. To agree the Minutes of the last Parish Council Meeting
3. To receive declarations of interest
4. Matters arising from the minutes of last meeting
   1. Public Time: to invite and listen to issues raised by members of the public
   2. To discuss issues raised by member of public
   3. Panning Applications - None
   4. To approve the following payments transacted through the bank, June 2023

|  |  |  |  |
| --- | --- | --- | --- |
| Current a/c June 2023 | | | |
| Date | Payee | £ | Description |
| 1-Jun-23 | B/P to: Internal Auditor | 250.00 | fee 2022-23 audit of accounts |
| 1-Jun-23 | Direct Debit (ICO) | 35.00 | fee to information commissioner |
| 1-Jun-23 | Direct Debit (GOCARDLESS) | 27.60 | website hosting fee |
| 7-Jun-23 | B/P to: L T Dryden | 525.00 | refund materials community grdn |
| 22-Jun-23 | B/P to: L T Dryden | 54.42 | refund plants & compost |
| 22-Jun-23 | B/P to: L T Dryden | 50.00 | refund plants |
| 22-Jun-23 | B/P to: L T Dryden | 23.97 | refund compost |
| 22-Jun-23 | B/P to: L T Dryden | 41.00 | refund woodstain |
| 22-Jun-23 | B/P to: L T Dryden | 204.00 | refund barrel planters |
| 22-Jun-23 | B/P to: L T Dryden | 175.95 | refund plants, shrubs compost |
| 22-Jun-23 | B/P to: L T Dryden | 16.79 | refund screws |
| 22-Jun-23 | B/P to: L T Dryden | 110.20 | refund plants |
| 22-Jun-23 | B/P to: L T Dryden | 49.57 | refund battens |
| 22-Jun-23 | B/P to: L T Dryden | 158.00 | refund bedding plants |
| 29-Jun-23 | B/P to: Paul Cafferkey | 248.40 | Clerk's salary re May 2023 |
| 29-Jun-23 | B/P to: Walmer Bridge VH | 33.00 | Hire of WBVH Feb, Mar, Apr 2023 |
| 29-Jun-23 | B/P to: Paul Cafferkey | 2.10 | Clerk's expenses May 2023 |
| 30-Jun-23 | Service Charge | 18.00 | Unity Trust Bank |
| Instant Access a/c June 2023 | | | |
| 30-Jun-23 | Credit Interest | -105.92 | Interest |

* 1. Payments for approval - Clerk’s claim for June 2023
  2. Payments approved by email or pre-approved and retrospectively noted - none
  3. To approve financial statement as at 30th June 2023
  4. To discuss archiving of parish council records
  5. To discuss benches etc deferred from last meeting
  6. To finalise summer school holiday activities
  7. To discuss £800 income re public rights of way
  8. To discuss homeworking policy and workstation risk assessment
  9. October’s Parish Council meeting
  10. Projects:   
      *Approved Projects*: Community Garden, Circular Planters, Diamond Jubilee Tree, Summer Children’s Activities  
      *“Wish List”* Feature to Entrance of Park, CIL monies,Refresh/Refurbishment of Bridge over the Brook (next to Walmer Bridge Inn), Public Rights of Way monies
  11. Correspondence: email from SRBC re responsibility for upkeep of circular planters. Email from LHPS re Art project for entrance to park.
  12. To agree the date and time of the next meeting

**Members of the public are welcome to attend meetings to raise any relevant matters.**

**Alternatively, if you cannot attend the meeting but wish to raise a matter or ask a question, this can be done on your behalf by contacting the Parish Clerk (Paul Cafferkey) via email at clerk@littlehooleparishcouncil.org.uk or mobile phone 07966267186.**

Scan me to go the Little Hoole Parish Council Website, or visit <https://www.littlehooleparishcouncil.org.uk/>

